

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, October 2, 2019 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, October 2, 2019 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Judith C. Ogden, L. Gordon Van Vechten and Jeffrey D. Fischer. Not in attendance this evening Deputy Mayor Daniel W. White. Also in attendance Police Chief, Charles M. Lohmann (late arrival 7:10pm); Village Administrator/Clerk, Margaret O'Keefe, Village Treasurer, Patricia Mulderig and Building Inspector, Robert O'Shea. Not in attendance this evening Village Attorney, Anthony B. Tohill.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #091-19
RESOLVED, that John Zollo, Esq. and Kevin Foreman Esq. are retained to take such steps as appropriate including commencement of an enforcement action in Supreme Court to compel compliance with the Village Code at 32 Fifty Acre Road with all such services at an hourly rate of \$250.00 per hour and with invoices as required under Village Law §5-524 submitted monthly.
 - St. James Fire District discussion. No action taken.
 - Signage discussion. No action taken.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #092-19
WHEREAS, via correspondence dated September 24, 2019 Avalon Park and Preserve has provided a restricted grant to the Head of the Harbor Police Department for the purchase of police equipment itemized in said correspondence, and
WHEREAS, the restricted grant to the village for \$10,730.00 will support the procurement of such equipment to benefit the whole village,
NOW THEREFORE BE IT RESOLVED, once approved in form by the village attorney, Mayor Douglas A. Dahlgard and Police Chief Charles Lohmann are authorized to execute the grant letter in their respective official capacity.
 - Sexual Harassment Prevention Training of employees almost complete. No action taken.
 - Discussion on road paving, drainage and tree trimming. No action taken.
 - Urban Forestry Round 15 grant. Proposal for grant writer to be reviewed by counsel. No action taken.
 - Malken correspondence discussion. Mayor to call resident. No further action taken.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #093-19
WHEREAS, Officer John Bowe has submitted his resignation, effective October 2, 2019, for purposes of retirement, and
THEREFORE BE IT RESOLVED, the Board of Trustees hereby accepts Officer Bowe's resignation for purposes of retirement and is thankful and grateful for his service. This resolution is effective immediately.

- It was, upon motion by Mayor Dahlgard, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel. No action was taken. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Mayor Dahlgard, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 8:52 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk